

Church of the Immaculate Conception
Parish Pastoral Council Meeting Minutes
Tuesday, August 18, 2015 – 7pm – Civic Center

7:00 – Welcome/Opening Prayer – Fr. Chris

Present: Fr. Chris Shofner, Betty Smisek, Ashlee Rickert, Heather Malecha.

7:05 – 7:55 Update/Review on parish activities and committees

- Parish Directory – on hold until Father returns.
- Volunteer Cards – training for Lector and EM volunteers to be held in September. Continue to reach out to Parish ministry volunteers.
- Youth Group – starting with Steubenville group. Kate is leading. 7th-12th graders. Calendar of activities created.
- Vacation Bible School – about 25 kids attended. Fr. Chris advised that Colleen Budin at St. Mary's could offer advice/assistance, if needed.
- Parish Council – Fr. Chris will send what he uses (bylaws, etc.) so we can use as starting point. Three is quorum. Seeking other members!
- Publish Parish Pastoral Council Minutes on website
- Website advertising – add bulletin advertising to our website? Not on site, perhaps within the electronic form of the bulletin.
- A/V project at Civic Center – waiting to hear from Jake Tupy. Ashlee will attempt to reach him.

7:55 – 9:55 – Updates on areas of parish pastoral ministry:

I. Evangelization: Ashlee Rickert

- a. Marriage Prep – in contact with Kathy Chlan
- b. Homeschooling Co-Op – Holy Family Academy. Working on creating an entity, getting an insurance policy. Starts September. Rachel Tupy and Ashlee to meet with Fr. Barnes and Fr. Chris to discuss meeting location.
- c. Cursillo – \$25/pp or \$50/couple. Must have sponsor. Starts as weekend commitment, and then meet regularly after that.

II. Service / Discipleship: Betty Smisek

- a. Bible Study – checking into it
- b. Welcoming – contact others to see interest in leading/coordinating Greeters

III. Communication / IT (Information Technology): Heather Malecha

- a. Website team – going well. In progress. Next meeting September 14.
- b. Facebook – Ashlee and Rachel will continue to manage (purpose is evangelization tool)
- c. Prayers
 - i. Contact Sacristan (Betty Vosejпка) – ask our visiting priests to lead us in prayer for Fr. McCabe and all other priests before Final Blessing
 - ii. Create new prayer cards with St. Michael prayer, Memorare, Guardian Angel, etc. On back, include information/pics on rosary or Divine Mercy?

Parish Pastoral Council mission statement: Family and Friends Fully Alive in Jesus Christ and His Church

9:55 – Closing Prayer – Fr. Chris

Future Projects / Opportunities:

- Prayer: Placemats, Prayer Intention Book, Kneeler by Mary
- Enthronement of the Sacred Heart of Jesus & the Immaculate Heart of Mary
- Parent Letters
- Media hub (back of church)
- Highlight a Saint every month, when room in bulletin